** Tea Towel Order Form**

|  |  |  |  |
| --- | --- | --- | --- |
| Date: |  | Postal Address : |  |
| Contact Name: |  | Suburb: |  |
| Business Name: |  | Postcode: |  |
| ABN: |  | State: |  |
| Phone: |  | Email: |  |

**Pricing & Quantities: All pricing includes fabric, printing and sewing.**

\*Please include a hem allowance of 2cm around all edges. Please do not have logos etc in this print area.

\*Multiple Artworks and Designs can be included in your order quantities.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FABRIC & FINISHED SIZE** | **FILE SIZE** | **QTY 6+** | **QTY 20+** | **QTY 100+** |
| Cotton Linen – Large Size (68cm x 48cm) | 72cm x 52cm | $30.00+gst | $25.00+gst | $19.50+gst |
| Waffle Towelling – Large Size (68cm x 48cm) | 72cm x 52cm | $30.00+gst | $24.50+gst | $16.50+gst |

**Production Order Details**

\*Please ensure artwork is saved at the correct File Size for the Tea Towel

|  |  |  |  |
| --- | --- | --- | --- |
| **Exact File Name** | **Fabric Type** | **Dimensions****(cm)** | **Quantity**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **TOTAL** |  |

 I confirm the above files are “Ready To Print”. I have read the information on how to set up my print file. I have noted the “Ready To Print” checklist below and do not want Emerald Dreams to edit my files.

**OR**

 My files are not print ready.

**Have you printed this design before with Emerald Dreams? (Yes/No/Date) :**

**“Ready To Print” Checklist:**

*Have you made sure that the following things are correct before sending in your order?*

* File format: Hi- Res, JPEG, PDF, EPS or TIFF
* File size: must be exact size/ready to print
* DPI: at least 150 dpi at scale
* Image quality is fine (no colour casts etc)
* Pattern tile is in perfect repeat

**If image is not print ready:**

*We can assist you to get the best possible print results. Please check which service(s) you require:*

 Resize / Mirror Repeat / Off-Set Tiling

 Create print ready artwork

  **I’m not sure! Please provide quote based on my instructions below.**

Tell us about your project / provide instructions:

**Delivery Options** (please highlight your choice): Regular Post / Express Post / Pick Up / I’ll Organise My Own Courier

Normal turnaround for finished cut and sew items is 2 to 3 weeks from final order and artwork/payment confirmation, plus delivery time.

**Thank you for your order!**
Please send us this form and your file(s) – Files too large to email can be uploaded via our website, Dropbox, Hightail, WeTransfer or send us a USB

*By submitting this order and files to Emerald Dreams you are confirming that you are the owner of the artwork or have permission to reproduce the artwork.*